



# ***Town of Littleton School Committee***

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JEN GOLD, Vice Chair  
STACY DESMARAIS, Member

JUSTIN MCCARTHY, Chair

BRAD AUSTIN, Clerk  
BINAL PATEL, Member

## **SCHOOL COMMITTEE MINUTES September 15, 2022 7:00PM**

**PRESENT:** Justin McCarthy  
Jen Gold  
Brad Austin  
Stacy Desmarais  
Binal Patel

**ALSO PRESENT:** Kelly Clenchy  
Steve Mark  
Dorothy Mulone  
Bettina Corrow 8:07PM

### **NOT PRESENT:**

### **CALL TO ORDER**

Justin McCarthy called the meeting to order at 7:00p.m.

On a motion by Jen Gold and seconded by Brad Austin it was voted to approve the Aug. 25, 2022, agenda as presented. (AYE: Unanimous).

### **INTERESTED CITIZENS**

None

### **RECOGNITION**

- 1. Student Representative(s) Report:** Student Representative, John Feltus, gave an update of the events happening at each school.
2. Superintendent Clenchy mentioned that Boston Magazine has ranked Littleton High School #10 in Massachusetts.
3. Superintendent Clenchy also mentioned that the fall sport season is in full swing.

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*Our mission is to foster a community of learners who strive for excellence and prepare each student to be a successful, contributing citizen in a global society.*

## **NEW BUSINESS**

- 1. Superintendent's Report:** Superintendent Clenchy provided a personnel update for the 2022-2023 School Year. The school district is currently still looking to fill some TA positions.  
September Enrollment: Superintendent Clenchy provided an updated school enrollment as of September 12, 2022. The overview was included in the packet.  
School Startup has gone smoothly. Superintendent Clenchy commented on how amazed he is on how quickly students and staff are back in their daily routine and activities.  
District Strategic Plan 2019-2023 will be reviewed, and each strategic goal will be discussed throughout the school committee meetings this coming school year.
- 2. School Principal Updates:** All the principals echoed that the first two weeks have run smoothly, and they are all looking forward to a great year with many interesting activities planned for students and staff.
- 3. Update on Bullying Prevention:** Superintendent Clenchy and Director of Student Services, Lyn Snow provided an update on Bullying Prevention and Intervention. Their presentation was included in the packet.  
At this summer retreat the administrative team received training and professional development on bullying prevention.

### **Public Input:**

Danielle Fryer – I have a child with disabilities who has been bullied. I am afraid that children with disabilities will be looked at differently because they have disabilities and that they will be singled out.  
Lyn Snow – We are amply staffed in our programs. We look at all allegations and we know supervision and monitoring is critical.

Sarah Buchholz – I am hearing a lot about the reactive measures? How about preventative measures? How do we measure a successful bullying program? How is this plan different from other schools' plans?  
Lyn Snow – The purpose of this presentation was to outline this plan.  
Kelly Clenchy – We have invested heavily in Social and Emotional learning. This happens partly through teaching and learning, and it is embedded in our curriculum at all grade levels.

Brian Tartar – It sounds like you have had some cases that have not been resolved. What does the district do then?

Kelly Clenchy – Sometimes we are unable to reach 100% satisfaction but that does not mean we do not keep trying. We are always looking for a resolution.

Stacey Desmarais – It does sound like there is more interest around this topic, so I am hoping this will be on the agenda again at a later date?

Justin McCarthy – We do have a roadmap for this year, and we will likely touch upon this again at another meeting.

Kelly Clenchy – This is an important topic, a topic that might need community outreach.

Matthew Ridge – It sounds like you are doing a lot of hoping, to coach the children and laying a lot of responsibility on yourselves. Why don't you involve the parents early on? I do not think that the school should be teaching how children should be acting.

- 4. Cost Center Descriptions:** Business Manager Steve Mark gave an overview of the Cost Center
- 5. Summary of School Committee Presentation planned for the 2022-2023 School year.** The overview was included in the packet and presented by Chair Justin McCarthy.

## **INTERESTED CITIZENS**

Åse Kaldestad - Co-chair SEPAC – Thanked the School Committee for allowing a SEPAC table at each school's "Back to School" night. She outlined the law, specific to compliance with 504 accommodations.

Lyn Snow – All principals have worked with our team chairs. We are in compliance when and where services are being conducted at all four schools.

Brad Austin – As an example, if my child received speech therapy for 15 minutes and the speech therapist is out of the building, it is not automatic that those 15 minutes will be made up at another time?

Lyn Snow – There are times when a service is not made up, but that is not a trend nor a pattern of our services. If a position was not filled, parents would be notified in writing.

Kelly Clenchy – We have certified teachers in our classrooms, and we are in compliance with the law.

Brian Tartar– Is Policy AC being moved around and is it being removed?

Justin McCarthy – We will be addressing this later.

## **SUBCOMMITTEE REPORTS**

1. **PMBC:** High School Roof – Further repair will need to be requested from the School Board and the Business Manager's office.

Shaker Lane Building – next steps are in the works.

2. **Budget Subcommittee:** Capital request will be needed soon for the Town.
3. **SEPAC** – Still very active and it was nice to see them at the Back-to-School night. SEPAC meeting next Tuesday evening.
4. **School Start time Committee** – We are having a 2–3-week delay at this time so more to come.
5. **Reading of Policy:** Second Reading

Following policies AC, ACA, ACAB, ACE to rescind

On a motion by Brad Austin and seconded by Jen Gold it was voted to accept the reading and rescind the current policy Nondiscrimination Policy AC and replace it with the adoption of the new Nondiscrimination Policy AC attached herein. (Please note that this has been updated from the version sent in October 2021 to the District.). Policy ACA – Nondiscrimination on the Basis of Sex, policy ACE – Nondiscrimination on the Basis of Handicap and policy ACAB – Harassment. Roll Call Vote: Brad Austin, AYE; Justin McCarthy, AYE; Jen Gold, AYE; Binal Patel, AYE; and Stacy Desmarais, AYE.

- Revise Policy AC - Non-Discrimination

On a motion by Brad Austin and seconded by Jen Gold it was voted to accept the second reading of policy AC, as presented. Roll Call Vote: Brad Austin, AYE; Justin McCarthy, AYE; Jen Gold, AYE; Binal Patel, AYE; and Stacy Desmarais, AYE

Second Reading of the following revised policies

- Revise Policy BHC (also GBD) – School Committee- Staff Communications

On a motion by Brad Austin and seconded by Jen Gold it was voted to accept the second reading of revised policy BHC (also GBD), as presented. Roll Call Vote: Brad Austin, AYE; Justin McCarthy, AYE; Jen Gold, AYE; Binal Patel, AYE; and Stacy Desmarais, AYE

- Revise Policy GBK – Staff Complaints and Grievances

On a motion by Brad Austin and seconded by Jen Gold it was voted to accept the second reading of revised policy GBK, as presented. Roll Call Vote: Brad Austin, AYE; Justin McCarthy, AYE; Jen Gold, AYE; Binal Patel, AYE; and Stacy Desmarais, AYE

- Revise Policy KCB – Community Involvement in Decision Making

On a motion by Brad Austin and seconded by Jen Gold it was voted to accept the second reading of revised policy KCB, as presented. Roll Call Vote: Brad Austin, AYE; Justin McCarthy, AYE; Jen Gold, AYE; Binal Patel, AYE; and Stacy Desmarais, AYE

Policy JICFB – Bullying Prevention

On a motion by Brad Austin and seconded by Jen Gold it was voted to accept the reading of following policy JICFB as presented. Roll Call Vote: Brad Austin, AYE; Justin McCarthy, AYE; Jen Gold, AYE; Binal Patel, AYE; and Stacy Desmarais, AYE

## **ADJOURNMENT**

On a motion by Jen Gold and seconded by Binal Patel it was voted to adjourn at 9:20PM to go into Executive session. Roll Call Vote: Brad Austin, AYE; Justin McCarthy, AYE; Jen Gold, AYE; Binal Patel, AYE; and Stacy Desmarais, AYE.

## **DOCUMENTS AS PART OF MEETING**

Superintendent's Report

Enrollment

District Strategic Plan 2019-2023

Identifying and Responding to Bullying

Financial overview

SC Presentation Calendar

Policies: AC, ACA, ACAB, ACE, BHC (also GBD), GBK, JICFB, KCB